

☐ Subconsultant Company Name: ASC-EEG Milestone: a Environmental Documentation - 1st 6 months (not final)
☐ Department Project: STP-0123-4(55) P.I. Number: 999999 Complexity: Medium Date of Review:

I. Management

- a. **Project Management** - understands the project requirements, mobilizes available resources, possesses techniques to effectively take the project from initial costing & scheduling through to completion; maintains appropriate documentation; competent in dealing with subconsultants & others.
- b. **Responsiveness** - responds to demands of the project; actively defines problems, suggests alternatives, and recommends solutions.
- c. **Quality Control** - focuses on standards of practice and agreed upon criteria for the development of the project deliverables, output is legible and understandable.
- d. **Capability** - has technical ability to deal with the demands of the project, maintains ability to work in design and presentation of software, communicates well with the DOT and others (including the public).
- e. **Scheduling** - attains established delivery or review milestones and has flexibility to change in response to demands of the project delivery dates.
- f. **Fiscal Responsibility** - properly manages budgets, oversight of project financial constraints and documentation with timely processing.

☐ 4 - Exceeds Expectations ☐ 2 - Needs Improvement
☐ 3 - Meets Expectations ☒ 1 - Unacceptable

☒ 4 - Exceeds Expectations ☐ 2 - Needs Improvement
☐ 3 - Meets Expectations ☐ 1 - Unacceptable

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II. Quality and Accuracy

Work Phase:

DRAFT
Name of Subconsultant
(If Applicable)

- a. Environmental Documentation
- b. Concept Validation/Preparation
- Data Base Preparation
- d. Preliminary Plans
- e. ROW Plans
- f. ROW Staking
- g. Construction Plans

THIS

IS

A

TEST

FOR

SUB

CONSULTANTS

Rating Scale:

- 4 - Accurate and Complete
 3 - Minor/Few Errors and Omissions
 2 - Major/Numerous Errors and Omissions
 1 - Incomplete

☐ 4 ☒ 3 ☐ 2 ☐ 1
☒ 4 ☐ 3 ☐ 2 ☐ 1
☒ 4 ☐ 3 ☐ 2 ☐ 1
☐ 4 ☒ 3 ☐ 2 ☐ 1
☐ 4 ☐ 3 ☐ 2 ☒ 1
☐ 4 ☒ 3 ☐ 2

III. Scheduling

Work Phase		Contract	Revised	Submitted/ Reviewed	Actual	Met Schedule
Environmental Documentation	Start					
	Finish					
Concept Validation/ Preparation	Start					
	Finish					
Data Base Preparation	Start					
	Finish					
Preliminary Plans	Start					
	Finish					
ROW Plans	Start					
	Finish					
ROW Staking	Start					
	Finish					
Construction Plans	Start					
	Finish					

Rated By (Name and Title):

Signature

me

Date

5/8/99

Acknowledged By (Name and Title):

Signature

you

Date

5/10/99

Dept. Head/Div. Director (Name and Title):

Signature

whoever

Date:

5/15/99

<input checked="" type="radio"/> Consultant								
<input type="radio"/> Subconsultant	Company Name: ABC-EPG		Milestone:		a. Environmental Documentation - 1st 6 months (not Final)			
<input type="radio"/> Department	Project:	STP-0123-4(55)	P.I. Number:	999999	Complexity:	Medium	Date of Review:	08-Apr-95

Comments:

Test Comment

Date: 5/8/99

By: gkf

DRAFT

Response:

Test Comment 2

Date: 5/8/99

By: jg